

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, August 3, 2009, with Budget Session beginning at 4:00 p.m. and Regular Session at the Conclusion of the Board of Supervisors Meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia.

Present: Mr. Michael W. Ferguson, Chairman
James C. Vaughan, Vice-Chairman
Peggy R. Wiley
Dr. Margaret T. Lee

Chairman Ferguson called the meeting to order at 4:00 P.M.

In Re: Budget Session

Mr. Whittington addressed the Authority and stated that all pertinent information was included in the supplemental information. He stated that the total revenues recommended for this year was \$3,788,790 and the proposed operating expenses was \$3,788,790 which was almost a 10% increase from this fiscal year to the next fiscal year due solely to the capital budget.

Mr. Whittington stated that this year three methodologies were used to make a recommendation to the Water and Sewer authority. He stated that first Kathie Little performed her methodology in projecting revenues, B&B 's methodology was a preliminary engineering report for the Water and Sewer Authority, and his methodology was one that he used all the time. Mr. Whittington stated that the three methodologies were then averaged together and came up with the recommendation of the revenues.

In Re: Water Service Charges

Mr. Whittington stated that staff was recommending \$1,631,017. He stated that in penalties, staff was recommending \$34,000, account charges- \$7,000, miscellaneous income- \$1,000, miscellaneous service charge- \$42,000 which included the returned check fees.

In Re: Sewer Service Fees

Mr. Whittington stated that Staff was recommending \$1,772,356. He stated that this was a slight decrease in the sewer fees with a slight modest increase in the water fees because of DOC decrease in usage.

In Re: Connection Fees

Mr. Whittington stated that Staff was recommending \$40,000.

In Re: Interest Income

Mr. Whittington stated that Staff was recommending \$25,000.

In Re: Revenue Income

Mr. Whittington stated that Staff was recommending \$3,500.

In Re: Personnel Reimbursements

Mr. Whittington stated that Staff was recommending \$10,607.

In Re: Lease Payment

Mr. Whittington stated that Staff was recommending \$15,000.

In Re: Bond Proceeds

Mr. Whittington stated that Staff was recommending \$207,310. He stated that this was money that the Authority would borrow in order to implement the Capital Program.

In Re: Administrative Expenditures

Mr. Whittington stated that Staff recommended \$299,818 which was a 2.63% decrease that included no cost of living or merit increase this year.

In Re: Authority

Mr. Whittington stated that Staff recommended \$21,824 which was a 1.74% increase.

In Re: Maintenance

Mr. Whittington stated that Staff was recommending \$565,645 which was an increase of 1.08%. He stated that the amount did not include a cost of living increase or a merit increase. Mr. Whittington advised the Board of the request from the Superintendent for an additional maintenance position that was not being recommended by Staff.

In Re: Water Purchase

Mr. Whittington stated that Staff recommended \$41,593.00 which was an increase of 3.98%. He stated that it was water purchased from Northampton County, NC, for Georgia Pacific and the Rest Area on I-95.

In Re: Jarratt Water Treatment Plant

Mr. Whittington stated that there was a reduction in the amount of money requested for the budget. He stated that Staff requested an appropriation of \$542,323 which was a 1.48% decrease.

In Re: Econo Lodge Water System

Mr. Whittington stated that Staff was requesting an appropriation of \$7,347, which was an increase of 28.99%.

In Re: Jackson Field Home Water System

Mr. Whittington stated that there was an 8.10% decrease. He stated that the total was about \$1,997.

In Re: Falling Run Sewage Treatment Plant

Mr. Whittington stated that Staff was recommending \$47,664. He stated that is was almost a 24.84% increase. He also stated that Mr. Brown had requested additional funding for laboratory testing.

In Re: Three Creek Sewage System

Mr. Whittington stated that Staff was recommending a 2.39% decrease which was a total of \$595,181.

In Re: Sewer Services

Mr. Whittington stated that Staff was recommending \$15,900.

In Re: Jarratt Sewage Treatment Plant

Mr. Whittington stated that Staff was recommending \$48,599. He stated that it was an 81.68% increase.

In Re: Skippers Sewage Treatment Plant

Mr. Whittington stated that Staff was recommending \$13,637. He stated that it was a 4.20% increase.

In Re: Engineering

Mr. Whittington stated that Staff was recommending \$104,534. He stated that it was a 2.27% increase.

In Re: Capital Expenses

Mr. Whittington stated that Staff was recommending a capital budget of \$328,310, which was an increase of 1213.24%.

In Re: Debt Service

Mr. Whittington stated that there was debt service in the amount of \$1,098,218. He stated that there was a slight reduction. Mr. Whittington stated that a new debt service would be picked up in April 2010 in the amount of \$74,100.

In Re: Total Operating Expenses

Mr. Whittington stated that Staff was recommending a balanced budget in the amount of \$3,806,690 which was a 10.19% increase.

In Re: Capital Projects Budget

Mr. Whittington reviewed with the Authority items being recommended which totaled an amount of \$328,310 for FY2010. He also reviewed the 5 yr. Capital Improvements Plan.

Chairman Ferguson recessed the meeting.

Chairman Ferguson reconvened the meeting.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mrs. Wiley moved, seconded by Mr. Vaughan, to go into Closed Session, as recommended by Staff. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley, and Chairman Ferguson.

In Re: Regular Session

Dr. Lee moved, seconded by Mrs. Wiley, to go into Regular Session. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #09-38

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Dr. Lee, aye; Mr. Vaughan, aye; Mrs. Wiley, aye; and Chairman Ferguson, aye.

**RESOLUTION #WS-09-38
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville County Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

Chairman Ferguson recessed the meeting until the conclusion of the Board of Supervisors Meeting.

Chairman Ferguson reconvened the meeting.

In Re: Approval of Agenda

Mr. Whittington, Director, stated that Staff recommended approval of the Agenda with no added items.

Mr. Vaughan moved, seconded by Dr. Lee, to approve the Agenda as submitted. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mrs. Wiley moved, seconded by Dr. Lee, to approve the Consent Agenda consisting of the following. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Approval of Minutes for July 20, 2009.

In Re: Budgetary Matters

Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #17, in the amount of \$105.65, which is incorporated herein by reference.

Warrants:

Approval of Payroll for July 31, 2009, in the amount of \$82,352.16

Approval of Accounts Payable for August 3, 2009, in the amount of \$29,867.00

In Re: Miscellaneous Matters – Departmental Reports

Various Departmental Reports were prepared for the Authority's review and comments.

Chairman Ferguson asked if there were any questions or comments concerning the Departmental Reports or Staff Work Programs. There were none.

There being no further business to discuss, Dr. Lee moved, seconded by Mr. Vaughan, to adjourn the meeting. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman